ACTION ITEMS

TEAM 12: Active Prosthetic Arm

Due Date: Wednesday, May 1, 2019 5:30pm

The following are the Action Items from last week:

Team Member: Felicity Escarzaga

Action Item	Date Due	Date Completed	Result/Proof of Completion
1. Complete user manual	4/26	4/28	Completed Cuff assembly instructions completed Cuff related drawings
2. Finalize Presentation slides	4/26/	4/26	Completed the electronics slide Completed all Manufacturing slides with help of Jannell formatting

			Manufacturing and Testing
			<complex-block></complex-block>
3. Assemble prosthetic with team	4/25	4/25	Prosthetic was assembled with team Completed electronics inside ecase Completed wiring of fingers to motor pullies
4. Present at Ugrads	4/26	4/26	Presented with team at UGrads Rehearsed oral slides during poster presentation

5. Complete final report	5/1	Incomplete	Final report has not been completed. Will be completed by 5/3

Team Member: Antoinette Goss

Action Item	Date Due	Date Completed	Result/Proof of Completion
Complete Final Report	5/1/2019	incomplete	This will be complete this friday with the team.
Present at UGRADS	4/26/2019	4/26/2019	Presented at UGRADS for the poster and the presentation
Assemble prosthetic with the team	4/25	4/25	Helped with the prints of the assembly

Finish User Manual	4/28/2019	4/28/2019	The entire team helped with the manual but I was directly responsible for the palm attachment and assembly and editing.

Team Member: Jannell Broderick

Action Item Date Due Date Completed	Result/Proof of Completion
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Finish User's Manual	4/28/2019	4/28/2019	Active Prosthetic Operation Manual SUBJECT NORTHERN NORTH
Ugrad's Presentation	4/26/19	4/26/19	 presented poster and oral presentations Implementation of the state of
Website Update	5/1/2019	Incomplete	Will Be updated when report is completed on friday.
Final Report	5/1/2019	Incomplete	Team responsibilities are assigned. Past sections will be revised and new sections will be added.

Assemble prosthetic with team	4/25/19	4/25/19	 Parts were Printed and Painted Prosthetic was assembled Wiring was threaded
			Wiring was threadedFingers were threadedWire was attached to motor

Team Member: Allison Cutler

Action Item	Date Due	Date Completed	Result/Proof of Completion
Assemble prosthetic with team	4/25/19	4/25/19	 Prosthetic was assembled Wiring was threaded Fingers were threaded

	1	1	1
Finalize images in Oral Presentation	4/26/19	4/25/19	$\begin{tabular}{ c c c c } \hline Cost Comparison \\ \hline $
Present at UGRADS	4/26/19	4/26/19	• presented poster and oral presentations
Add images and finalize Operation Manual sections about Forearm and Maintenance	4/26/19	4/28/19	<text></text>
Begin correct reprint of forearm for Client	5/1/19	4/29/19	print is waiting at library to be picked up Good news Allison Your print job: ICMP 169364: back arm with attachments3 STL is ready to pick up. Please <u>pay for it online</u> and bring your receipt to the Ack Usi Deak just inside the library. Thanks for using the Cline Library MaketLab! (email says print job is ready for pick up)

Start Honors Capstone requirements	5/1/19	5/1/19	To: Dr. Sarah Oman From: Allison Cutler Date: 5/5//2019 Subject: Review Introduction As part of the requirements for Honors Capstone, the instructor and student agreed upon an evaluation to summarize what the student has individually contributed during the the spring semester. Prototype Work Over Winter Break, new design ideas were sketched involving multiple sections of the arm. The main design change was for the forearm component of the arm, which is the section Allison is in • Honors requirements are an end of semester reflection and revisit of Fall Semester individual analysis.

The following are the Action Items for next week:

Team Member	Action Items	Date Due
Felicity	 Final report sections Cuff CAD Package Peer Eval 	1. 5/3 2. 5/3 3. 5/7
Antoinette	 Complete final report Complete CAD Peer Eval 	1. 5/3/2019 2. 5/3/2019 3. 5/7/2019
Jannell	 Final Report Website Update Peer Eval 	1. 5/08/2019 2. 5/08/2019 3. 5/08/2019
Allison	 Write Section 7.2, use proof of testing report for section 8, and help with section 9 of Final Report Create CAD Drawings of Forearm for CAD Package Make sure BOM is finalized Complete Peer Eval Complete Honors Requirements: Individual Analysis 	1. 5/3/2019 2. 5/3/2019 3. 5/3/2019 4. 5/5/2019 5. 5/7/2019